

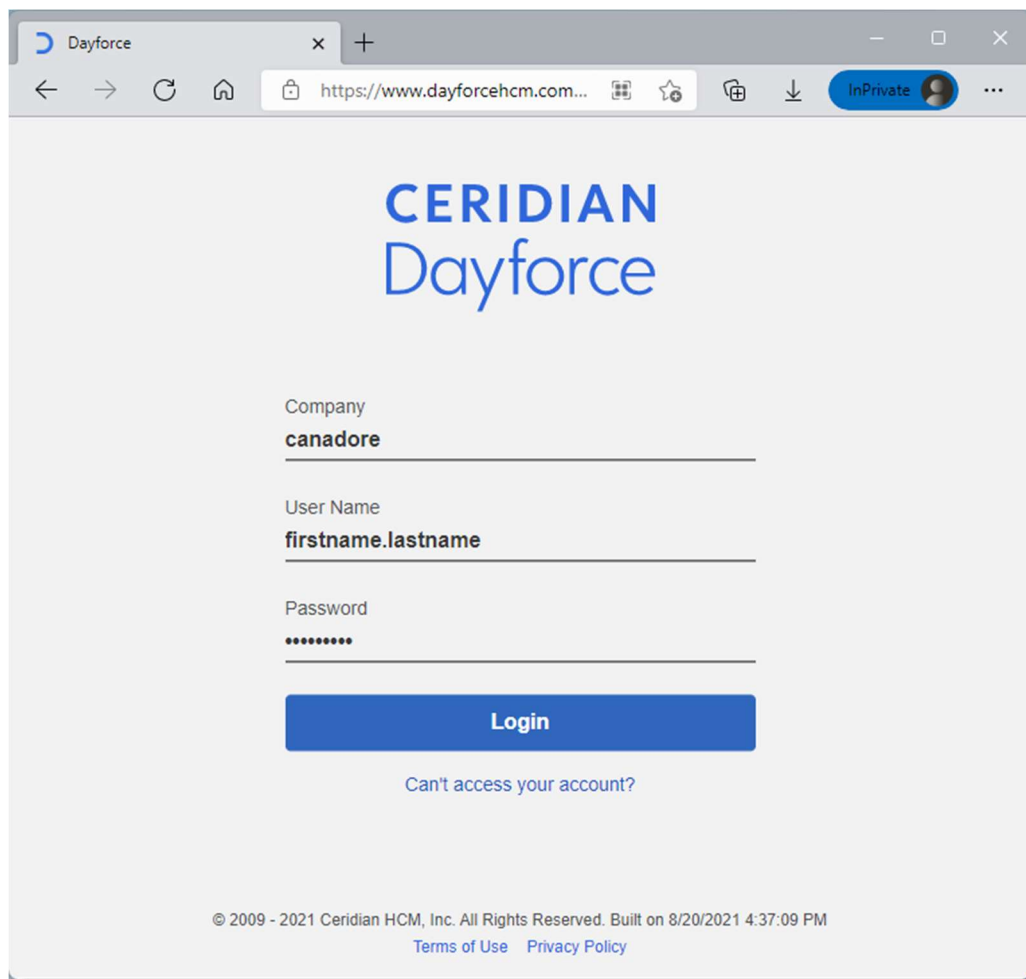
Login instructions for Ceridian Dayforce – Basic Authentication

Visit the Dayforce login screen located here at <https://www.dayforcehcm.com/mydayforce/login.aspx>.

On the login screen,

1. Enter “canadore” as the company,
2. Enter your first.last name for the username,
3. Enter your employee number followed by the last 3 digits of your Social Insurance Number as the default password.

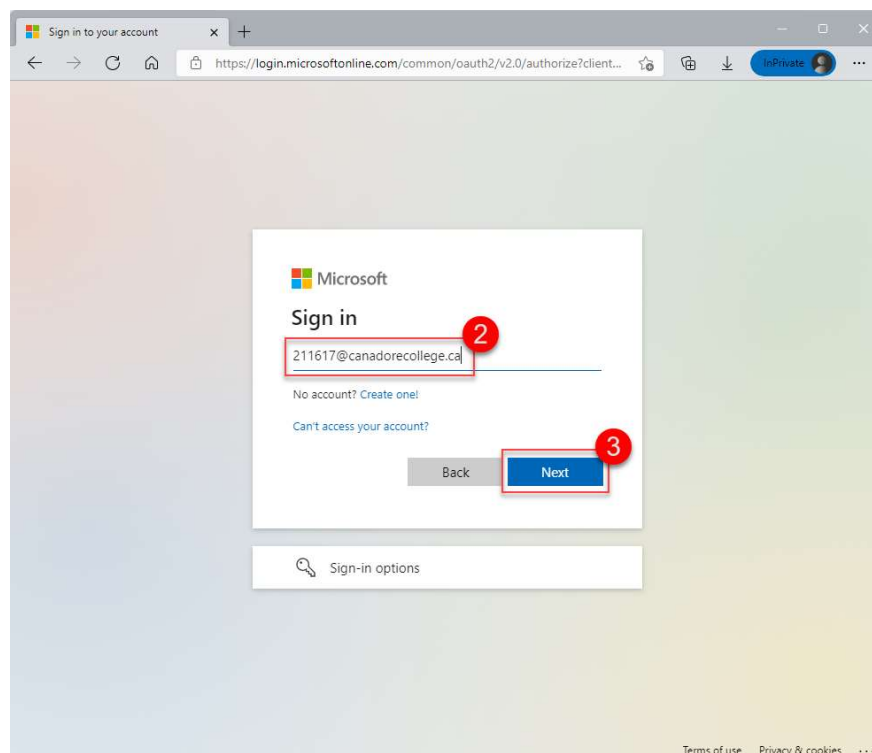
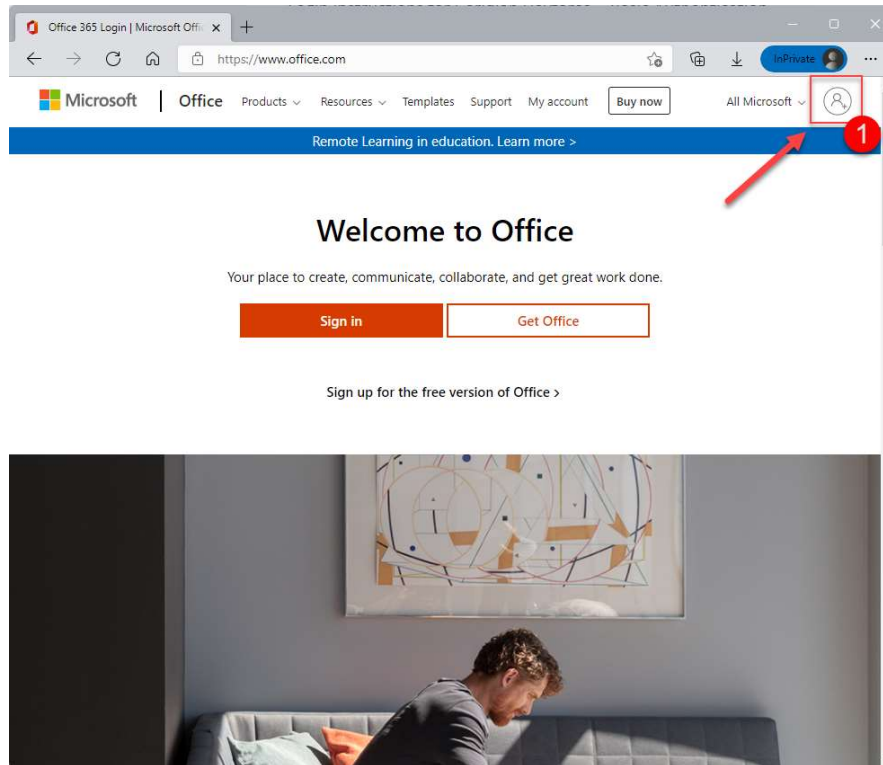
Once you enter the system, you’ll be asked to change your password. It must be at least 8 characters long and include a capital, a number and a special character.

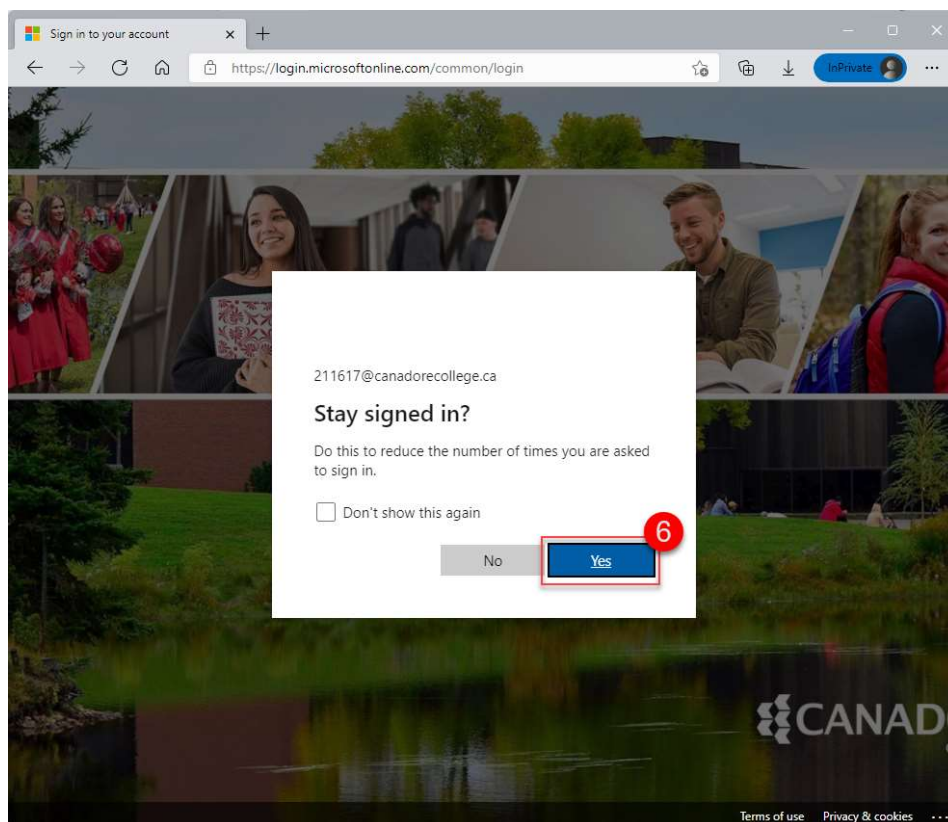
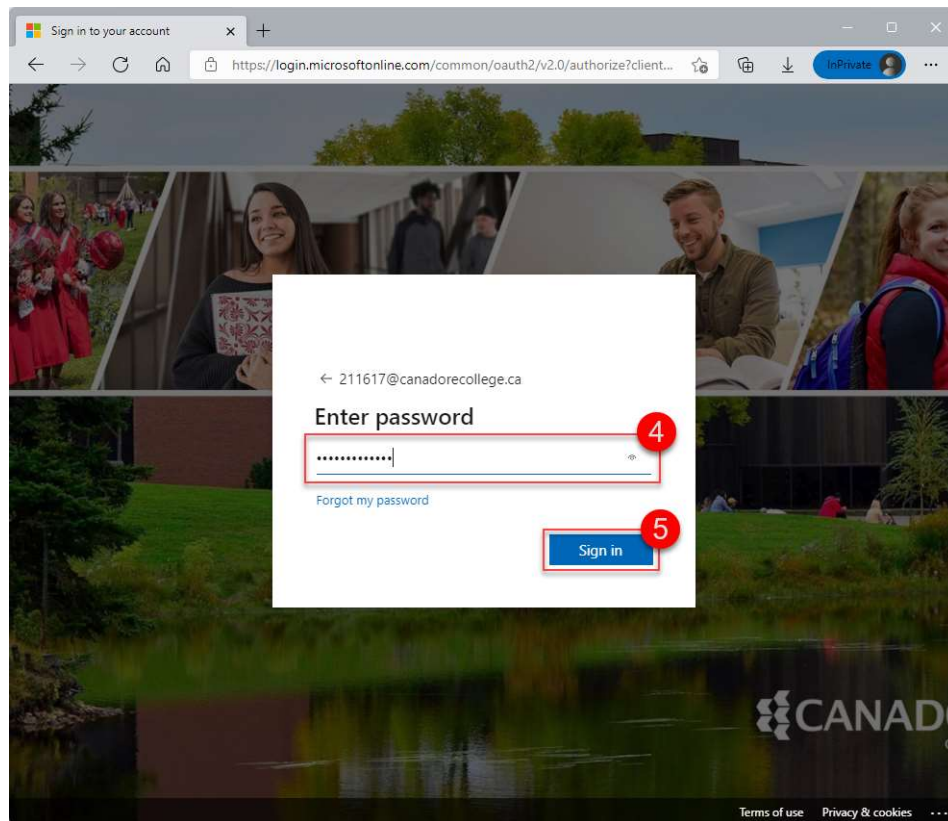


The screenshot shows a web browser window with the address bar displaying <https://www.dayforcehcm.com/mydayforce/login.aspx>. The page title is "Dayforce". The main heading is "CERIDIAN Dayforce". Below the heading are three input fields: "Company" with the value "canadore", "User Name" with the value "firstname.lastname", and "Password" with masked characters "*****". A blue "Login" button is positioned below the password field. Below the button is a link that says "Can't access your account?". At the bottom of the page, there is a copyright notice: "© 2009 - 2021 Ceridian HCM, Inc. All Rights Reserved. Built on 8/20/2021 4:37:09 PM", followed by links for "Terms of Use" and "Privacy Policy".

Login instructions for Ceridian Dayforce – SSO Authentication

Ensure you're logged into Microsoft services on your browser by visiting www.office.com and signing in with your Canadore account.





Once you're signed into Microsoft services, you can access the Dayforce SSO link in order to automatically sign-in to Dayforce.

<https://sso.dayforcehcm.com/canadore>